

## ACPE International Services Program

### Threshold Rubric for Authorizing a Comprehensive Initial Evaluation Visit to Clarify, Verify, and Gather Additional Information on an Applicant Program's Preparedness to be Granted International-Accreditation

Name of School: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Reviewer's Name: \_\_\_\_\_

General Comments about the Self-Study Report (SSR):

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Areas of Strength (based on the information provided in the SSR):

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Areas of Potential Concern (based on the information provided in the SSR):

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Criterion	Meets Threshold to Authorize	Below Threshold to Authorize	Insufficient Information	Comments
<b>1. School has a defined mission statement</b>	School's mission is: developed and updated with broad input from stakeholders; reflects a commitment to social accountability and continuous quality improvement; and is compatible with the University's mission.  <b>Meets Threshold</b> <input type="checkbox"/>	<b>Below Threshold</b> <input type="checkbox"/>	<b>Insufficient Information</b> <input type="checkbox"/>	
<b>2. School promotes professional, ethical and harmonious environment</b>	The school supports effective communication and productive relationships, which leads to a harmonious environment for administrators, academic and other staff, preceptors, and students.  <b>Meets Threshold</b> <input type="checkbox"/>	<b>Below Threshold</b> <input type="checkbox"/>	<b>Insufficient Information</b> <input type="checkbox"/>	
<b>3a. School has a strategic plan</b>	The school has a strategic plan (or equivalent) that includes goals and objectives to develop the school and its			

Criterion	Meets Threshold to Authorize	Below Threshold to Authorize	Insufficient Information	Comments
	<p>program(s), or is developing one that would be available at the time of the evaluation visit.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>3b. School is committed to continuous quality improvement</b></p>	<p>The school uses assessment data for quality improvement of the school and its program(s) and is committed to continuous quality improvement.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>4. School assesses the achievement its the mission and goals.</b></p>	<p>The school uses a variety of assessment measures and methods to evaluate the achievement of all areas of the mission and goals.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>5. University and school leaders collaborate well</b></p>	<p>The school and university leaders have clearly defined responsibilities and respective authority and collaborate well to ensure adequacy of resources for the school and its program(s).</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>6. The school has established collaborative relationships with outside parties</b></p>	<p>The school has established productive collaborative relationships with parties outside the university in areas such as education, research, practice, and community service.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>7a. Administrative leaders are qualified and function in an organizational structure</b></p>	<p>The Dean and other school leaders have academic and administrative experience and functional authority to support the mission of the school and its ongoing development.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>7b. School has appropriate policies and procedures</b></p>	<p>The school has governance documents (such as bylaws, policies and policies) that describe the organizational structure, the decision making process, and other functions.</p>			
<p><b>7c. School has a defined organizational structure</b></p>	<p>The school's organizational structure is clearly defined.</p>			

**Meets Threshold**

**Below Threshold**

**Insufficient Information**

**Meets Threshold**

**Below Threshold**

**Insufficient Information**

<p><b>8. Competencies of graduates are clearly stated</b></p>	<p>The competencies to be achieved by graduates have been identified and are appropriately written and structured.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>9. Development and delivery of the curriculum</b></p>	<p>The competencies to be achieved by graduates are used to develop, deliver, assess, and update the curriculum.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	



<p><b>10. Teaching and learning methods enhance student learning</b></p>	<p>A variety of teaching and learning methods are used to support students' development of the necessary knowledge, skills, attitudes, and values, including self-directed learning</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>11. Curriculum is based on a strong science foundation</b></p>	<p>The curricular content provides students with the necessary foundation in the biomedical, pharmaceutical, clinical, and social/behavioral/administrative sciences.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>12. The curriculum provides adequate and appropriate practice experiences and simulated practice experiences</b></p>	<p>The curriculum provides educational experiences in actual pharmacy practice settings and simulated settings to support the development of the desired competencies.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>13. Assessment methods for student learning are appropriate to curricular outcomes</b></p>	<p>The school uses a variety of objective and subjective assessment measures, which are appropriate to the educational outcome, to evaluate and improve individual and collective student learning.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>14. Student services are sufficient and appropriate</b></p>	<p>A comprehensive range of student services are provided by the school and/or university to meet the needs of current and prospective students.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>15. The school and/or university provide comprehensive information regarding the degree program(s), school and university.</b></p>	<p>The school and/or university systematically publishes catalogs, brochures, and other materials to inform students and prospective students about the degree program, academic requirements, student services, etc.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>16. School articulates its academic policies and procedures clearly</b></p>	<p>The school provides students and prospective students with information regarding the policies, procedures and criteria related to admission to the program, academic progression, other academic processes, rights to due process, etc.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>17. School manages enrollment in coordination with available resources</b></p>	<p>The school and university manage enrollment in alignment with the school's available resources, and the needs and policies of the country.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>18a. Students concerns and perspectives are considered</b></p>	<p>The school has clearly defined mechanisms that provide a forum for student dialogue and facilitate student representation and input to the school's administrative leaders.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>18b. The school considers and acts on student input</b></p>	<p>The school and/or university (as appropriate) consider and act on student grievances and suggestions.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>19. The school is adequately staffed</b></p>	<p>The school has a sufficient number of qualified full-time academic staff, administrative and technical staff, and preceptors to effectively deliver, evaluate, support, and improve the degree program.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>20. The school's staff has a broad spectrum of knowledge and expertise</b></p>	<p>The school ensures a balanced composition of the staff in order to coordinate the demands of the curriculum, and meet the education, research, and service elements of the school's mission.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>21. The school and university promote staff development</b></p>	<p>The school and university support the training and ongoing development of its academic and other staff, and preceptors.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>22. The school evaluates performance of staff and preceptors</b></p>	<p>The school evaluates the effectiveness of staff and preceptors on a regular basis, and clearly communicates the criteria necessary to achieve further advancement and promotion.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	

<p><b>23. Physical facilities are adequate and appropriate</b></p>	<p>Current and/or planned physical facilities are adequate for the school to achieve its mission and provide a safe and effective learning environment.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>24. Library and learning resources are appropriate</b></p>	<p>The academic staff and students have access to library, learning and educational resources that are sufficient to support the degree program, research and other scholarly activities in accordance with the school's mission and goals.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	



<p><b>25. School has adequate practice sites</b></p>	<p>The school has an adequate number and mix of practice sites and preceptors in community, hospital, and other settings.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	
<p><b>26. School and university have the appropriate level of financial resources</b></p>	<p>The school has the financial resources necessary to provide the human, physical, technological, and educational resources needed to deliver the program and accomplish its mission.</p> <p><b>Meets Threshold</b> <input type="checkbox"/></p>	<p><b>Below Threshold</b> <input type="checkbox"/></p>	<p><b>Insufficient Information</b> <input type="checkbox"/></p>	