

## **Executive Director, ACPE External Announcement**

The Accreditation Council for Pharmacy Education (ACPE) invites nominations and applications for the position of Executive Director. ACPE is an autonomous organization that encompasses a broad range of accreditation and certification activities which includes four distinct programs; PharmD Program Accreditation, Continuing Education Provider Accreditation, International Services Program, and Pharmacy Technician Education Accreditation Collaboration<sup>1</sup>.

Founded as the American Council on Pharmaceutical Education in 1932, ACPE was initially a collaboration of the American Pharmaceutical Association (APhA) (now the American Pharmacists Association), the American Association of Colleges of Pharmacy (AACP), the National Association of Boards of Pharmacy (NABP), and the American Council on Education (ACE) whose Board of Directors was, and still is, appointed by its founders. In 2003, the agency's name was changed to the Accreditation Council for Pharmacy Education.

The Executive Director is an accomplished leader who will provide energetic and visionary leadership, as well as principled administrative guidance and advocacy for the mission of the organization. The Executive Director will also advance our leadership in pharmacy education, continuing professional development, and pharmacy technician education at the national and international levels in collaboration with corresponding professional organizations and other stakeholders.

The Executive Director serves as the chief administrative officer of the organization, reporting to the Board of Directors. The Executive Director's duties include overall responsibility for leadership of the organization; budget oversight and development; strategic planning and analysis of the organization's operations; working collaboratively with executive leaders of ACPE sponsor organizations and other professional and accreditation organizations; maintaining/building collaborative projects with existing or new professional organizations to advance pharmacy practice and quality education; and serving as an ambassador for quality assured pharmacy education in many professional and interprofessional venues.

The ideal candidate will possess outstanding management credentials, be an effective leader with excellent financial acumen, and have a demonstrated commitment to professional pharmacy education. Candidates must hold an earned PharmD, doctorate with pharmacy background or PhD in a pharmacy related discipline. Candidates are expected to have experience as a senior level administrator or educator with personnel and fiscal management responsibilities along with excellent written, verbal, and interpersonal skills. The successful candidate should have experience in or with accredited pharmacy education and/or continuing education; an understanding of the role of peer review and accreditation in post-secondary and higher education; knowledge of the changes occurring in healthcare delivery and the changing role of the pharmacist; awareness of current issues facing the pharmacy profession and the need for quality assured education; and demonstrated career accomplishments that address the applicant's professional and educational contribution.

Applicant screening will begin immediately. Candidates are encouraged to submit their materials by April 15, 2019. However, screening will continue until the position is filled. The application packet should include a cover letter detailing how the applicant's credentials and experience meet the needs, responsibilities, and qualifications stated above; a current CV; and contact information for three professional references (who will not be contacted without further correspondence with the applicant).

Nominations, questions and/or other inquiries should be directed to Beth Cessna with Cessna & Associates, LLC at [Beth.Cessna@cessnasearch.com](mailto:Beth.Cessna@cessnasearch.com) or 202/232-1765.

### **Equal Employment Opportunity**

ACPE is committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any legally-recognized basis [“protected class”] including, but not limited to: race; color; religion; genetic information; national origin; sex; pregnancy; childbirth, or related medical conditions; age; disability; citizenship status; uniform service member status; or any other protected class under federal, state, or local law.

In Illinois, the following also are a protected class: sex; sexual orientation [including heterosexuality, homosexuality, bisexuality and gender-related identity]; pregnancy, childbirth, or related medical conditions; arrest records; criminal history (that has been sealed or expunged); credit history or credit report; genetic information and testing; mental or physical disability.

You may discuss equal employment opportunity related questions with the Director of Operations or any other designated member of management.

<sup>1</sup>PharmD Program Accreditation: ACPE is recognized by the U.S. Department of Education (USDE) for the accreditation and pre-accreditation, within the United States, of professional degree programs in pharmacy leading to the Doctor of Pharmacy degree, including those programs offered via distance education. ACPE is also recognized by the Council for Higher Education Accreditation (CHEA), which is a private, non-profit, national organization that promotes academic quality through external review of accreditors. Currently, there are 143 programs with CHEA accreditation status.

Continuing Education Provider Accreditation: In 1975, ACPE developed standards for the approval (now, accreditation) of providers of continuing pharmacy education. In 2017, ACPE joined with medicine (ACCME) and nursing (ANCC) CE accreditors to establish Joint Accreditation for Interprofessional Continuing Education which established standards for education providers to deliver continuing education planned by the healthcare team for the healthcare team. Currently there are 305 ACPE-accredited continuing education providers and 84 jointly accredited providers.

International Services Program: ACPE’s International Services Program (ISP) was established in February 2011 to strengthen the organization’s ability to assist international stakeholders who seek guidance related to quality assurance and advancement of pharmacy education. Currently there are 11 schools and 14 degree programs, certified in 5 countries.

Pharmacy Technician Education Provider Accreditation: In 2013, ACPE entered into a collaboration with the American Society of Health-System Pharmacists to accredit pharmacy technician education and training programs.