



ACPE CPE Provider e-Update February 2024

Congratulations to three ACPE-accredited CPE providers for earning Accreditation with Commendation:

- Drug Information Association
- Texas Tech University Health Sciences Center School of Pharmacy
- TRINU Corporation



Commendation will be noted on ACPE's website in the CPE Provider Directory. Providers must demonstrate compliance with all Standards for Continuing Pharmacy Education, Policies, and Procedures and two commendation criteria in two subcategories of their choice to earn Commendation status. Click [here](#) for specific commendation criteria and procedures to apply.



Effectiveness of ACPE Standards for Continuing Pharmacy Education

The Commission, Board and Staff periodically conduct a data analysis (CPE Rubric Summary F2019-S2023) on the achievement of ACPE CPE Standards and Policy. Data showed that Standards 1 (Mission, Goals, Assessment), 2 (Gap Analysis), 5 (Standards for Integrity and Independence), and 11 (Activity Evaluation) consistently show less than 70% compliance. The Commission discussed strategies to enhance compliance with these Standards including offering additional educational opportunities to assist providers with meeting the expectations of the Standards.

Interim Reports

The Commission reviewed the number and frequency of interim reports submitted. To assist providers and staff, following the issuance of a second interim report, the provider must seek educational opportunities (i.e. workshop, webinar, meeting with staff) aimed at addressing the identified noncompliant finding. If the provider does not demonstrate compliance with the noncompliant finding after two consecutive interim reports, the accreditation action may result in a shortened term with a progress report.

Certificate Programs

ACPE is requiring that ACPE accredited providers use the term 'Certificate Program' for CE activities that comply with the ACPE-defined Certificate Programs. ACPE-accredited providers who use the term Certificate Program for activities that do not meet the expectations for Certificate Programs as defined in the ACPE Standards and Policies must include a disclaimer: *'This is not an ACPE-defined Certificate Program; learners who complete this course will*

receive ACPE CPE credit but will not be awarded completion of a Certificate Program'.



[ACPE DEI Guidance for ACPE-accredited providers](#)

ACPE-accredited Continuing Education (CE) Providers are encouraged to identify and incorporate organizational strategies to promote diversity, equity, and inclusion within their institutions in addition to enhancing pharmacists' and pharmacy technicians' knowledge, skills, attitudes, and practice that will promote diversity, equity, and inclusion. This [guidance](#) was informed by results of a survey distributed to

ACPE-accredited CE providers from 2021 to 2023 and was meant to serve as a resource for providers to support organizational and activity-level DEI initiatives. For questions, to provide feedback, or share DEI strategies please contact ACPE staff at ceinfo@acpe-accredit.org.

[Artificial Intelligence Guidance](#)

Thank you for completing the survey!

Artificial Intelligence (AI) has become very prominent in the world of education. ACPE staff explores the impact of AI on continuing education activities. To identify the factors and experience of ACPE-accredited CE providers, ACPE staff distributed a survey to identify the impact of AI on continuing education programs. Results of the survey, a review of the literature, and discussion at the CPE Commission and the Board of Directors resulted in guidance for ACPE-accredited providers. For more information, please click [here](#).

[Digital Badges](#)

ACPE-accredited providers and the pharmacy profession have asked ACPE to explore the development of digital badges and/or guidance related to digital badging. The Commission explored if digital badges have a role in ACPE's CPE Provider Accreditation program. It was discussed that a digital badge is a marketing tool, not a credential. A digital badge is independent from CE credit. Digital badges are given to individuals and not organizations. Key principles related to digital badging were discussed and drafted as [guidance](#) for ACPE-accredited providers.



Topic Designators

Please make an extra effort to ensure the correct topic designator is applied to the CE activity. The Topic Designator is the last 2 digits of the Universal Activity Number. There are 9 topic designators, i.e.

01: Disease State Management/Drug Therapy, 02: HIV/AIDS, 03: Law Related to Pharmacy Practice, 04: Pharmacy Administration, 05: Patient Safety,



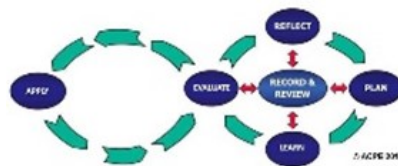
Reminder: Changes to Minimum Activity Type Durations

Per the request of providers and approval of both the ACPE CPE Commission and ACPE Board of Directors, ACPE will now support a minimum duration of 30 minutes (previously 1 hour) for application-based activities, and a minimum duration of 8 hours (previously 15 hours) for certificate programs. This rule change was placed in effect on

06: Immunizations,
07: Compounding,
08: Opioids/Pain
Management/Substance Use
Disorder, and,
99: Additional Topic Areas. The
'99' topic designator should only
be used if the educational
content of the activity is not
included in the classifications of
the topic designators 01-08.
Guidance is provided.

07/01/2023 and will be validated
on all new activities created
going forward. For any
questions regarding this change
– please contact [pwt@acpe-
accredit.org](mailto:pwt@acpe-
accredit.org)

ACPE Continuing Professional Development Accreditation Program is Open!



During the June 2023 Board Meeting, the ACPE Board of Directors approved *ACPE Continuing Professional Development Accreditation Program Policies and Procedures Manual: A Guide for Providers*. These policies and procedures will serve as a guide and resource for providers who are seeking CPD program accreditation. Providers with and without an ACPE-accredited CPE program are eligible to submit CPD programs for consideration. **Submissions are accepted now! Documents to guide providers interested in submitting a CPD program are now available on the [ACPE CPD website](#).** Please contact ACPE Staff if you would like to discuss your CPD program: cpdinfo@acpe-accredit.org.

ACPE CPE Technology Platforms Update

CPE Monitor Override Policy

Providers who request access to CPE Monitor[®] to upload late ACPE credit will incur a late fee as follows:

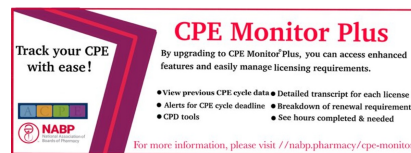
- Provider's first three (3) requests: the provider will receive a waiver and will be provided with education and guidance.
- Upon the fourth request and thereafter, the provider will incur a late fee.
- If a provider requires both a retroactive ADF change in the Provider Web Tool and override to amend a credit, only the ADF change fee will be charged. The provider will not be charged twice.
- Providers will be given up to ten (10) business days to submit late credits to CPE Monitor[®] to allow time to rectify credit information if needed.
- Providers will be required to fill out the *CPE Monitor[®] Post-60 Day Credit Request Form* found in CPE Monitor in order to request an override:
 - Once a user submits this form, an email will be sent to the current CPE Administrator who is listed in the Provider Web Tool. Once the CPE Administrator submits the associated fee, ACPE staff will implement this request and the provider will be notified. This request cannot be granted unless payment is received.

○ This automatic form will allow for tracking of override data, managing the number of override requests given to each provider, and application of fees. A provider may charge a fee to participants wanting to claim late credit. This is a business decision that is entirely up to the provider to implement a fee policy for late credit. ACPE does not have a policy denying the ability to charge participants attempting to claim late credit.

·For all CPE Monitor[®] and Provider Web Tool related questions, overrides, or additional information, providers may contact cpemonitor@acpe-accredit.org.

Share with your learners! Post to your website!

Attention Pharmacists: Monitor your CPE credit using the CPE Monitor Plus app! Subscribe to the CPE Monitor PLUS! for only \$12 per year. For additional resources and information to distribute to learners please click [here](#).



P.L.A.N.: Pharmacy Learning Assistance Network

ACPE has added additional filtering capabilities to the P.L.A.N tool to help learners find appropriate activities in a more efficient manner. Learners may now search for CE activities that have/do not have a fee associated with it. They may also search for activities having a CE credit type of either pharmacy (ACPE) or interprofessional (IPCE). **To have your activities entered in PLAN, please indicate in the PWT and include the most practical information for a learner to locate the activity.**

Using these filters will allow for learners to do a more targeted search when trying to find CE that meets their practice and/or educational need.

The P.L.A.N. tool can be reached at: <https://plan.acpe-accredit.org/home/roles>

Pharmacy Technicians search for CE for PTCB Recertification: PTCB's strategic plan included to expand CE opportunities for its certified pharmacy technicians. Based on the ACPE-PTCB discussions, ACPE provided access from its PLAN program to PTCB to depict on its website. The PTCB 'PLAN' website and all the various search fields can be found [here](#).



ACPE CPE Virtual Administrator Workshop February 27-29, 2024

The workshop is designed to provide a working knowledge of the ACPE accreditation process as it relates to continuing pharmacy education, including training and group activities on the ACPE Standards for Continuing Pharmacy Education, Policies and Procedures, ACPE Technology Platforms, and aspects

of CPD for providers and the learners they serve. The workshop strives to offer interactivity and networking opportunities with other ACPE-accredited providers via breakouts, chats, and polling. The workshop is aimed at recently accredited CPE providers, CE Administrators/staff new to their role, and providers preparing for comprehensive review for reaccreditation. **[Register for the ACPE CPE Virtual Administrator Workshop Here!](#)**

ACPE's On-Demand Webinars on the CPE Standards

ACPE is committed to advancing the pharmacy profession through quality resources that offer professional development opportunities for CE professionals while strengthening provider programming. ACPE offers a number of on demand webinars. The ACPE webinars on the Continuing Pharmacy Education Standards are designed to provide a working knowledge of the ACPE accreditation process as it relates to continuing pharmacy education, including training and activities on the ACPE Standards for Continuing Pharmacy Education and Policies and Procedures. All webinar fees are non-refundable. Please click [click here](#) to browse our educational offerings today!

It's Back! ACPE CPE Provider Conference

ACPE CPE Commission and staff are planning “**ACPE CPE 2024 Conference**” to take place **November 18-20, 2024 at the ACPE Office in Chicago!** The conference will include an opportunity to attend a CPE Administrator Workshop or CPD Workshop, in addition to keynotes, workshop sessions, and round tables focused on specific ACPE Standards and hot topics in CPE. In addition, you will have an opportunity to be informed of ACPE Updates and to discuss and share approaches to advance CE and CPD through engagement with peer providers. We are planning to have workshops to choose from that will stimulate discussion, enhance your CPE program, and meet the needs of pharmacist and pharmacy technician learners. Further details coming soon!

If you have any questions or comments about the ACPE CPE e-Update, please email ceinfo@acpe-accredit.org

[Visit ACPE CE Provider Website](#)



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