

Continuing Pharmacy Education



Provider eUpdate

Greetings ACPE-accredited providers!

ACPE would like to share a few updates from our recent Commission & Board meeting.

1. ACPE Continuing Pharmacy Education Stakeholders Conference
2. New Commissioners
3. Certification Process for CPE Administrators
4. Continuing Professional Development
5. Standards for Commercial Support
6. Specific State Board of Pharmacy Designations
7. Joint Accreditation for Interprofessional Continuing Education™
8. CPE Monitor™
9. Annual Activity Update and Invoices
10. P.L.A.N.®
11. CPE Administrator Educational Opportunities
12. Upcoming Professional Development Opportunities

For a short-cut to the previous versions of the CPE Provider eUpdate, please [click here](#).

1. ACPE Continuing Pharmacy Education Stakeholder Conference

The Accreditation Council for Pharmacy Education (ACPE), in collaboration with a broad array of leaders in pharmacy, health care, and continuing professional education will conduct an invitational consensus-seeking conference designed to reflect on the 40-year history of the ACPE Continuing Pharmacy Education Provider Accreditation Program, and to ensure that accredited Continuing Pharmacy Education (CPE) and Continuing Professional Development (CPD) will be well-aligned with the needs of the profession of pharmacy. The conference will be conducted October 29-30, 2015 in Chicago. Through this conference and related activities, key opinion leaders throughout pharmacy will provide guidance to ACPE for the current and future direction of accreditation of providers of continuing pharmacy education and the further development of CPD. Participants in the conference and individuals who study the proceedings will deepen their understanding of the critical external and internal challenges to pharmacy education and accreditation. They will also be inspired to contribute to the ongoing process of demonstrating that ACPE accreditation of CPE providers is a constructive force in ensuring that pharmacists and pharmacy technicians have the competencies needed by the public now and in the future. ACPE will be seeking your opinion via distribution of surveys in the coming weeks.

Continuing Pharmacy Education



Provider eUpdate

2. New Commission Members

ACPE would like to welcome two new members appointed to the CPE Commission:

- Tammie Armeni, RPh, PharmD, CE/CME Director and Associate Editor, Pharmacist's Letter Therapeutic Research Center (Term through December 2017)
- Aaron Reich, PharmD, President, TRINU Healthcare (Term through December 2017)

In addition to welcoming our new Commissioners, ACPE would like to thank and congratulate outgoing members Janet Cline, RPh and Timothy Welty, PharmD, BCPS, FCCP for their dedicated service and hard work in achieving the objectives of the CPE Commission.

3. New Certification Process for CPE Administrators

The Commission for Certification of Healthcare CPD Professionals, Inc. (CCHCP) issued a press release announcing the launch of their new [Healthcare CPD Associate examination](#) to assist individuals working in the healthcare CPD/CME/CE field to document their knowledge and skills. Individuals working in any provider or supporter setting with at least one year of full-time experience in healthcare continuing professional development may sit for the examination. Eligible individuals who pass the 50-question, 90 minute examination will earn a Healthcare CPD Associate certificate. The exam is intended to reflect the minimum standards for knowledge and skill of those working in organizations related to the education of physicians, physician assistants, pharmacists, nurses, nurse practitioners and any combination of these. It was developed by a group of subject matter experts working in national healthcare associations, medical and pharmacy schools, education companies, and commercial supporters and is based on the Novice/Beginner Behaviors of the Alliance for Continuing Education in the Health Professions (ACEhp) [National Learning Competencies](#).

4. Continuing Professional Development (CPD)

At its June 2015 meeting, the ACPE Board of Directors approved a pilot to examine continuing professional development for CPE Administrators. As outlined in Section V, Policy 1.0 (CPE Administrator), the administrator and, where utilized, other professional staff should maintain and enhance their professional development by seeking to improve their knowledge, skills and experience related to their responsibilities. In the coming months, ACPE will be reaching out to

Continuing Pharmacy Education



Provider eUpdate

identify those interested in engaging with the components of the CPD cycle (i.e., Reflect, Plan, Learn, Evaluate, Apply) as a model of self-directed lifelong learning with training, guidance, and feedback. Stay tuned!

In effort to assist providers as they strive to support the continuing professional development of their learners, ACPE will be holding a series of “town hall” forums to allow providers to learn from each other and share experiences around integration of CPD (e.g., methods for reflection, use of personal development plans/portfolios, evaluation of learning, assessment of CPD, etc.). If you have an interest in serving as a panelist to share your efforts, please contact [Jennifer Baumgartner](#).

5. Standards for Commercial Support

Disclosure to Learners

At its June 2015 meeting, the ACPE Board of Directors approved an update on the means by which disclosure information can be delivered to learners. ACPE has decided to allow the use tabs, links, or other electronic mechanisms to transmit disclosure information. This modification only changes how the information required by Guideline 6 (SCS 5.6) may be transmitted to learners; there are no changes to the information that must be disclosed to learners or to any of the disclosure requirements. The change goes into effect immediately. Regardless of the method, ACPE expects disclosure information will be delivered prior to the beginning of the activity and will be clearly marked, accessible, and useful for learners.

Commercial Interest Logos

As a reminder, as of May 2015, ACPE-accredited providers are expected to have made any necessary changes to ensure commercial interest logos are no longer being used in either educational materials or in the disclosure of commercial support to learners. The following changes were made to the Standards for Commercial Support (SCS) Guideline 4 (SCS 5.4) and Guideline 6 (SCS 5.6) in July 2014:

Guideline 4 (SCS 5.4): Appropriate Management of Associated Commercial Promotion

SCS 5.4c. Educational materials that are part of a CPE activity, such as slides, abstracts and handouts, cannot contain any advertising, **corporate logo**, trade name or a product-group message **of an ACPE-defined commercial interest**.



Guideline 6 (SCS 5.6): Disclosures Relevant to Potential Commercial Bias
SCS 5.6d. Disclosure of commercial support must never include the use of a **corporate logo**, trade name or a product-group message **of an ACPE-defined commercial interest**.

Q: Why did the ACPE change Standards 5.4c and 5.6d to prohibit the use of ACPE-defined commercial interest logos in educational materials and disclosure of commercial support?

A: ACPE made these modifications because it determined that the logos of ACPE-defined commercial interests—as a form of corporate branding—are not appropriate in either educational materials or in the disclosure of commercial support of accredited continuing education. The prohibition against using commercial interest logos only applies within the parameters of SCS 5.4c and 5.6d. The modifications only apply to logos of ACPE-defined commercial interests, not to organizations that fall outside that definition.

Q: Does the prohibition of the use of corporate logos apply to exhibitors?

A: The 2014 modifications to the Standards for Commercial Support are focused on prohibiting the corporate logos of ACPE-defined commercial interests when making disclosure of commercial support to learners (SCS 5.6d) or in educational materials (SCS 5.4c). How a provider chooses to list or acknowledge commercial exhibitors is not prescribed by ACPE. Per SCS 5.4c, if you include your list of exhibitors in your educational materials, you cannot include their corporate logos. Per SCS 5.4b and 5.4d, what happens outside of the educational materials and/or space may include advertising, including the corporate logos of ACPE-defined commercial interests.

The original announcement pertaining to the use of logos can be found [here](#) as well as on the [Standards section](#) of the ACPE website.

6. Specific State Board of Pharmacy Designations

ACPE has received specific requests from a state board of pharmacy. Some state boards of pharmacy would like to easily identify their specific continuing pharmacy education requirement, i.e. “compounding”, “immunizations”, within their state board portal to CPE Monitor™. The CPE Commission and ACPE Board of Directors will suggest for NABP to create a search engine to assist with searching specific state board requirements via the CPE Monitor™ state board portal. For this to be effective, providers planning CPE activities to accommodate a state board of pharmacy requirement are asked to include the subject requirement as the first word of the title followed by a colon followed by the title of the activity, i.e.

Continuing Pharmacy Education



Provider eUpdate

Immunizations: Administrations of Immunizations. ACPE providers should contact ACPE staff with questions at ceinfo@acpe-accredit.org.

7. Joint Accreditation for Interprofessional Continuing Education™

On May 20, 2015 over 50 people attended the Joint Accreditation program's first workshop, held at the Accreditation Council for Continuing Medical Education (ACCME) office in downtown Chicago. The conference was led by Kathy Chappell American Nurses Credentialing Center (ANCC), Dion Richetti and Kate Regnier (ACCME), and Dimitra Travlos and Peter Vlasses (ACPE). Dean Sally O'Neill from Creighton University also attended as a guest speaker to discuss their success as a jointly accredited provider.

The workshop audience consisted of interested organizations, new applicants, and already jointly accredited providers looking to learn more about the Joint Accreditation process, functionality, and the overall benefit Joint Accreditation provides to continuing education in an interdisciplinary setting. To close the workshop, the audience was split into three groups according to experience and led by one of the three accrediting bodies. A Q&A session then took place, tailored to each group's experience with Joint Accreditation, answering any questions or concerns therein. The overall feedback was positive on all fronts with the hope of having more workshops in the future. There is discussion of hosting another workshop in Spring 2016, stay tuned.

A Joint Accreditation FAQ section was recently posted on the Joint Accreditation site. The next open application cycle for the Joint Accreditation program is October 2015.

If you have any questions regarding Joint Accreditation, please contact Anna Treudt, CE and Joint Accreditation Coordinator, at info@jointaccreditation.org, or visit our website at www.jointaccreditation.org.

8. CPE Monitor™

Participants claiming credit past 60 Days:

All questions pertaining to specific continuing education credit from participants contacting ACPE will always be forwarded to the provider's Continuing Education Administrator directly for further discussion. ACPE does not advise on the issuance of continuing education credit to the participant. All credit issues are resolved explicitly between the participant and provider, and participants are informed of this when contacting ACPE.

Continuing Pharmacy Education



Provider eUpdate

ACPE does not encourage awarding credit post-60 days of a CPE activity. If the provider had a technical error or a provider related issue, then ACPE will accommodate the provider's request for an override to upload the continuing education credit. If, after the 60 day window, a participant neglected to submit their NABP ePID number/DOB combination in a timely manner, as required and explained on all provider activity material, then the provider should contact ACPE to determine whether to award or deny late credit.

ACPE views it as the participant's responsibility to claim credit within the deadlines set by ACPE and the provider. Extenuating circumstances do occur, and naturally ACPE will work with the provider to submit the participant's credit to CPE Monitor™. However, participants are accountable for their own continuing education requirements for license renewal and are required to follow up with the provider directly to resolve a discrepancy in a timely manner.

Can a provider charge a fee for participants wanting to claim late credit?

Yes. That business decision is entirely up to the provider to implement a fee policy for late credit. ACPE does not have a policy denying the ability to charge participants attempting to claim late credit.

For all CPE Monitor and Web Tool related questions, overrides, or additional information, please contact: Anna Treudt, CE and Joint Accreditation Coordinator, at cpemonitor@acpe-accredit.org.

9. Annual Activity Update and Invoices

Invoices were e-mailed the first part of August. Invoices should be paid upon receipt. If you have not received your invoice please contact ACPE at ceinfo@acpe-accredit.org. If you'd like to view your fee level, please do the following:

- **Login to CPE monitor**
- **Click on Reports**
- **Under report types: click on Annual Activity**
- **ESU Year: select 6/1/2014 – 5/31/2015**
- **Click search**

Fees for evaluation by ACPE for purpose of initial accreditation or sustaining accreditation is set at a level intended to assist in the support and continued improvement of accreditation services. Sustaining or annual fees is based on a

Continuing Pharmacy Education



Provider eUpdate

calculation: number of continuing education units (CEUs) of a CPE activity multiplied by the number of participants transmitted via CPE Monitor™. The product is the Educational Service Unit (ESU). The sum of the ESUs of the CPE activities for each provider is categorized into a level. ACPE may adjust the fees and set effective dates for such adjustments at any regular or special meeting of ACPE. Please email ceinfo@acpe-accredit.org with any questions.

View fee page here https://www.acpe-accredit.org/pdf/2016CE_Fees.pdf

10. P.L.A.N.®

The Pharmacists' Learning Assistance Network (P.L.A.N.®) is a continuing pharmacy education information service provided to pharmacists through ACPE. A computerized compilation of continuing pharmacy activities offered by ACPE-accredited providers serves as the database for the service. The P.L.A.N.® service has been developed to allow pharmacists the opportunity to pursue a curricular approach to professional development through organization and planning of their continuing pharmacy education needs. In addition, since most state boards of pharmacy recognize ACPE-accredited providers, activities listed with the P.L.A.N.® service may satisfy pharmacists' continuing pharmacy education requirements. ACPE-accredited providers are encouraged to inform their learners of P.L.A.N.®: plan.acpe-accredit.org.

11. CPE Administrator Educational Opportunities

CPE Administrator Webinars

Providers are reminded of the availability of the CPE webinar series which offers instructional content related to ACPE Standards and Policies. New CPE Administrators, providers preparing for Comprehensive Review, or those unable to attend the live CPE Administrator workshops may benefit from purchasing individual webinars (\$50-\$100 per webinar) or the full series for \$475. Unlimited access is available for one year from date of webinar purchase.

CPE Administrator Webinar: Self-Assessment Report Preparation

In addition to the webinars available on CPE standards and policies, ACPE has released a webinar to assist those providers preparing their self-assessment report for comprehensive review. The webinar is designed to offer instruction and guidance on the components and formatting of the self-assessment report. Unlimited access is available for one year from date of webinar purchase.

Continuing Pharmacy Education



Provider eUpdate

To learn more about available webinars and make a purchase, [click here](#).

If you have additional questions or concerns, please consult the FAQ page by clicking [here](#) or contact ACPE staff.

12. Upcoming Professional Development Opportunities

Alliance for Continuing Education in the Health Professions (ACEhp)

ACEhp is an international membership community dedicated to accelerating excellence in health care performance through quality education, innovation, advocacy, and collaboration. ACEhp offers a variety of educational opportunities for continuing education professionals.

Register today for the 2016 ACEhp Annual Conference, January 13-16, 2016 at the Gaylord National®, National Harbor, MD (just minutes away from Washington, DC)!

This year's theme, *Discovering Connections*, focuses on how organizational alignment, professional collaboration, and networking lay the groundwork for solutions to pressing industry issues. Join fellow educators from across the spectrum of health professions in an environment designed for sharing knowledge and inter-professional best practices.

2016 Annual Conference attendees can expect:

- More than 85 hours of content aligned in tracks designated to meet the needs in your specialty or industry
- Presentations from ACCME, ANCC, and ACPE - sharing updates and participating in the Alliance's reformulated Basics pre-conference session
- A pre-conference workshop hosted by TED speaker Roberta Ness, MD, MPH
- ACPE Update session to be simulcast – ACPE staff will provide a summary of ACPE's Stakeholder Conference and any updates on standards, policies, and procedures
- Pre-conference meeting with ACPE-accredited providers and those interested in the ACPE process will be planned.
- Networking opportunities with other CEhp professionals, allowing you the chance to connect, exchange ideas, and share best practices

View the Conference Agenda at www.acehp.org to learn more about Conference sessions and to see the schedule of events.

Continuing Pharmacy Education



Provider eUpdate

Register before Wednesday, October 21 and take advantage of early registration rates!

Book Your Hotel Accommodations at the Gaylord National
Enjoy the convenience and savings of staying on property at the Gaylord National in the Annual Conference's room block. Visit the 2016 Annual Conference Hotel page for information on the Gaylord National and to book your room today!

Questions about the 41st Annual Conference?
Please feel free to contact acehp@acehp.org or (202)367-1151.

World Congress for CPD Abstract Submissions

The World Congress on Continuing Professional Development announced their [call for abstracts](#), with a submission deadline of September 15th. The World Congress on Continuing Professional Development (CPD) 2016 will be held March 17-19, 2016 at the Manchester Grand Hyatt in San Diego, California, USA.

The World Congress, held every four years, is the premiere meeting for sharing and discussing health professions education research, showcasing continuing education and professional development best practices, and providing direction for the future of these fields. Congress is sponsored by the Society for Academic Continuing Medical Education (SACME), Association for Hospital Medical Education (AHME), and Alliance for Continuing Education in the Health Professions (ACEhp). Visit www.worldcongresscpd.org for details.

11th International Conference on Life Long Learning in Pharmacy 2016

PHARMA EXPERT is honoured to host the 11th International Conference on Life Long Learning in Pharmacy 2016 and to showcase beautiful Croatia. A robust and exciting program is planned for the upcoming conference. The program includes workshops, small group sessions, oral communications and two poster sessions. In addition, there will be three exceptional keynote speakers. The program includes a variety of learning activities with special opportunities to network and collaborate with diverse international colleagues. Sessions are designed to facilitate sharing of new ideas, challenges, and solutions for promoting lifelong learning in our profession.

2016 Conference Theme: **Sailing New Waters – Expand Your Horizons**

- **Teaching skills for new roles for pharmacists**

Keynote Speaker: prof. Tom Zlatic, American College of Clinical Pharmacy, USA

Continuing Pharmacy Education



Provider eUpdate

- **New concepts and tools in pharmacy education**
Keynote Speaker: Kirstie Galbraith, Faculty of Pharmacy and Pharmaceutical Sciences, Monash University, Australia
- **Commitment to quality in pharmacy education**
Keynote Speaker: Ashok Soni OBE FRPharmS, Royal Pharmaceutical Society, UK

Call for abstracts is now open!

Please consider the following presentation types:

- **Workshop session**
- **Small group session**
- **Oral communication – project/research session**
- **Poster session**

You are welcome to submit multiple presentations for consideration. All accepted presenters are responsible for their own registration fees, travel and accommodation. The language of the conference is English. **Abstract submissions will close on November 15, 2015.**

Registration will be open on 1st September 2015. We are looking forward to your participation! For more information please visit: <http://www.illpharm.com/>

As always, please do not hesitate to contact CPE staff with any questions. ceinfo@acpe-accredit.org | (312) 664-3575.