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## ACPE CPE Provider e-Update February 2022



**A note of thanks to all the ACPE-accredited providers who have continued to offer CE activities throughout the pandemic! Many of you have transitioned your office and team from in-person to remote settings. All of you have learned the technology platforms and planned and conducted CE activities in a timely manner without sacrificing quality. On behalf of ACPE, we would like to THANK YOU for continuing to educate healthcare professionals to ensure the best outcomes. Be well, stay safe!**

### ***Joint Providership Designation***

ACPE receives many inquiries from non-ACPE accredited organizations to accredit specific CE activities. ACPE has included a list of accredited providers interested in engaging in Joint Providership relationships on the website. If you engage in Joint Providership activities and would like to include your organization on the list please note it in the Provider Web Tool (PWT): login to the PWT; under Forms, please click on Joint Providership and answer the question Yes or No if you engage in Joint Providership. If Yes, your organization will be listed as a Joint Provider on ACPE's website.

### ***If offering Certificate Programs, do not forget to obtain a Certificate Program Number!***

Certificate Programs may include one module (one UAN) or multiple modules (multiple UANs). In addition, providers are expected to complete the Certificate Program Form (top of the 2<sup>nd</sup> column in the Provider Web Tool) and obtain a Certificate Program Number (CPN).

Once the activity is conducted and upon completion of the requirements for credit of the Certificate Program, the provider should:

- 1. Award ACPE CE credit** to the pharmacist and/or pharmacy technician for the UANs (modules) completed via CPE Monitor®, **AND**, if applicable
- 2. Award completion of the ACPE Certificate Program (CPN)** the provider will upload each participant's NABP e-profile ID number, month and day of birth (MMDD), Certificate Program Number (CPN), and date of participation within 60 days of the learner completing the Certificate Program via CPE Monitor®.

Please contact [cpemonitor@acpe-accredit.org](mailto:cpemonitor@acpe-accredit.org) with any questions.

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## Provider Web Tool Updates



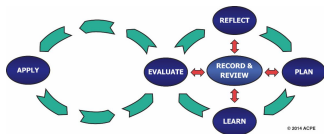
- **Coming soon!** New Topic Designator (99) Additional Topic Areas – This is a new topic designator. Its intent is to capture any activities covering topics that relate to the practice of pharmacy but that do not fit into any of the first eight topic designator categories (01 – 08).
- "CE Requirements" Tab: The intent of this new tab is to capture whether an activity was specifically designed to meet either a certification board requirement (such as those defined by BPS or PTCB) or a state-specific regulatory re-licensure CE requirement. A provider would only make these selections if they can confirm that the activity is designed to meet the requirements as defined by either the certification body or a state board of pharmacy. Selections of "No" and "Not Sure" are available for when the activity is not designed to meet a requirement or when the provider is not sure. No further action or additional information will be needed.

### Interested in being an ACPE CPE Field Reviewer?

Volunteering to be an ACPE Field Reviewer is a great service to the professions and a wonderful professional development opportunity. The responsibilities of a field reviewer focus on evaluating ACPE-accredited providers during the Comprehensive Review Process.



As a field reviewer, you would be part of a team that reviews a Self-Assessment Report, which is intended as a self-evaluation by the provider of its CPE activities, its strengths and weaknesses, and its plans for improvement. Field reviewers are asked to review the Self-Assessment Report for one provider for a given review cycle and return the completed field reviewer evaluation form to the team. Please complete the [Field Reviewer link](#) if interested.



### CPD Pilot Underway!

A pilot to study implementation of ACPE's [draft CPD criteria](#) has launched with a group of ACPE-accredited CPE providers. The objectives of the pilot are to gain experience and gather feedback to inform potential changes to the criteria, development of associated accreditation processes, and integration of a CPD credit model. If you are an ACPE-accredited provider interested in participating in the pilot, please contact [cpdinfo@acpe-accredit.org](mailto:cpdinfo@acpe-accredit.org).



- **Professional Development Opportunities (virtual) coming this Spring:**
  - ACPE CPE Administrator Workshop
  - Webinar: ACPE's Technology Platforms
  - Office Hours for the Standards for Integrity and Independence
- **Coming Soon: CESARS - Continuing Education Self-Assessment Report**

System! ACPE's electronic platform to submit reports.

Visit ACPE CE Provider Website



ACPE | 190 S. LaSalle St, Suite 2850, Chicago, IL 60603

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