

**Accreditation Council for Pharmacy Education  
International Services Program**

**Sample Timeline for Application for Certification  
(January 2019 Certification Decision)**

**Note: Apart from a few fixed dates (e.g. for Board and Commission meetings), all dates are provisional and subject to change until confirmed**

School submits Letter of Intent	July 1, 2017
Pre-Application Consultation <b>Fee Payable</b>	July 31, 2017
School initiates Self Study	August 25, 2017
School Self Study (days allocated for task) ( <u>minimum</u> )	180
School submits Self-Study Report, Application to Evaluate <b>Fee Payable</b>	February 21, 2018
If applicable, ACPE advises school to revise and resubmit Self-Study Report	March 7, 2018
ACPE and school finalize and confirm dates for visit	March 7, 2018
If applicable, school submits revised Self-Study Report	April 16, 2018
Preliminary Review Team call to discuss application	May 7, 2018
Commission vote to recommend authorization of on-site	May 21, 2018
Board vote to authorize on-site evaluation	June 20, 2018
Finalize visit planning and arrangements (days)	81
First day of on-site visit <b>Fee Payable</b>	September 9, 2018
Last day of on-site visit	September 13, 2018
ACPE finalizes and submits Evaluation Team Report to School & University	October 15, 2018
School submits supplementary/update information (optional)	October 24, 2018
International Commission Meeting (Certification recommendation)	Monday, November 12, 2018
Board Meeting (Certification decision) <b>Fee Payable</b>	Wednesday, January 23, 2019