

**Accreditation Council for Pharmacy Education
International Services Program**

**Sample Timeline for Application for Certification
(June 2019 Certification Decision)**

Note: Apart from a few fixed dates (e.g. for Board and Commission meetings), all dates are provisional and subject to change until confirmed

School submits Letter of Intent	January 1, 2018
Pre-Application Consultation Fee Payable	February 16, 2018
School initiates Self Study	March 18, 2018
School Self Study (days allocated for task) (<u>minimum</u>)	180
School submits Self-Study Report, Application to Evaluate Fee Payable	September 14, 2018
If applicable, ACPE advises school to revise and resubmit Self-Study Report	September 28, 2018
ACPE and school finalize and confirm dates for visit	September 28, 2018
If applicable, school submits revised Self-Study Report	November 9, 2018
Preliminary Review Team call to discuss application	November 23, 2018
Commission vote to recommend authorization of on-site	December 21, 2018
Board vote to authorize on-site evaluation	January 23, 2019
Finalize visit planning and arrangements (days)	43
First day of on-site visit Fee Payable	March 7, 2019
Last day of on-site visit	March 11, 2019
ACPE finalizes and submits Evaluation Team Report to School & University	April 12, 2019
School submits supplementary/update information (optional)	April 19, 2019
International Commission Meeting (Certification recommendation)	Tuesday, May 07, 2019
Board Meeting (Certification decision) Fee Payable	Thursday, June 20, 2019