

**Accreditation Council for Pharmacy Education
International Services Program**

**Sample Timeline for Application for Certification
(June 2020 Certification Decision)**

Note: Apart from a few fixed dates (e.g. for Board and Commission meetings), all dates are provisional and subject to change until confirmed

School submits Letter of Intent	January 1, 2019
Pre-Application Consultation Fee Payable	February 16, 2019
School initiates Self Study	March 18, 2019
School Self Study (days allocated for task) (<u>minimum</u>)	180
School submits Self-Study Report, Application to Evaluate Fee Payable	September 14, 2019
If applicable, ACPE advises school to revise and resubmit Self-Study Report	September 28, 2019
ACPE and school finalize and confirm dates for visit	September 28, 2019
If applicable, school submits revised Self-Study Report	November 9, 2019
Preliminary Review Team call to discuss application	November 23, 2019
Commission vote to recommend authorization of on-site	December 21, 2019
Board vote to authorize on-site evaluation	January 23, 2020
Finalize visit planning and arrangements (days)	43
First day of on-site visit Fee Payable	March 6, 2020
Last day of on-site visit	March 10, 2020
ACPE finalizes and submits Evaluation Team Report to School & University	April 11, 2020
School submits supplementary/update information (optional)	April 18, 2020
International Commission Meeting (Certification recommendation)	Monday, May 11, 2020
Board Meeting (Certification decision) Fee Payable	Wednesday, June 24, 2020