## Accreditation Council for Pharmacy Education

### International Services Program

### Sample Timeline for Application for Certification

*(June 2024 Certification Decision)*

*Note: Apart from a few fixed dates (e.g. for Board and Commission meetings), all dates are provisional and subject to change until confirmed*

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>School submits Letter of Intent</td>
<td>Saturday, October 1, 2022</td>
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<tr>
<td>Pre-Application Consultation (in the date range shown)</td>
<td>Tuesday, October 11, 2022</td>
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<tr>
<td>Fee Payable</td>
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<tr>
<td>School initiates Self Study</td>
<td>Tuesday, October 18, 2022</td>
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<tr>
<td>School Self Study (days allocated for task) (± 10 months)</td>
<td>315</td>
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<tr>
<td>ACPE and school finalize and confirm dates for visit</td>
<td>Tuesday, August 29, 2023</td>
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<tr>
<td>School submits Self-Study Report, Invitation to Evaluate</td>
<td>Monday, September 4, 2023</td>
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<td>Fee Payable</td>
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<tr>
<td>If applicable, ACPE advises school to revise and resubmit Self-Study Report</td>
<td>Monday, September 18, 2023</td>
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<tr>
<td>If applicable, school submits revised Self-Study Report</td>
<td>Friday, September 29, 2023</td>
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<tr>
<td>Preliminary Review Team (ACPE) call to discuss application</td>
<td>Tuesday, October 17, 2023</td>
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<tr>
<td>ACPE International Commission vote to recommend authorization of on-site</td>
<td>Monday, November 13, 2023</td>
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<tr>
<td>ACPE Board vote to authorize on-site evaluation</td>
<td>Monday, December 11, 2023</td>
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<tr>
<td>Finalize visit planning and arrangements (days)</td>
<td>53</td>
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<tr>
<td>First day of on-site visit (Provisional Date - ACPE has a 6-week window to conduct visits)</td>
<td>Friday, February 2, 2024</td>
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<td>Fee Payable</td>
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<tr>
<td>Last day of on-site visit (Provisional Date - ACPE has a 6-week window to conduct visits)</td>
<td>Monday, February 5, 2024</td>
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<td>ACPE finalizes and submits Evaluation Team Report to School &amp; University</td>
<td>Monday, March 11, 2024</td>
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<td>School submits supplementary/update information (optional)</td>
<td>Friday, April 26, 2024</td>
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<tr>
<td>International Commission Meeting (Certification recommendation)</td>
<td>Monday, May 20, 2024</td>
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<td>School submits supplementary/update information (optional)</td>
<td>Thursday, May 30, 2024</td>
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<tr>
<td><strong>Board Meeting (Certification decision)</strong></td>
<td><strong>Wednesday, June 19, 2024</strong></td>
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<td><strong>Fee Payable (50% Annual Fee)</strong></td>
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