

**Accreditation Council for Pharmacy Education**  
**International Services Program**  
**Sample Timeline for Application for Certification**  
**(June 2024 Certification Decision)**

**Note: Apart from a few fixed dates (e.g. for Board and Commission meetings), all dates are provisional and subject to change until confirmed**

School submits Letter of Intent	Saturday, October 1, 2022
Pre-Application Consultation (in the date range shown) Fee Payable	Tuesday, October 11, 2022
School initiates Self Study	Tuesday, October 18, 2022
School Self Study (days allocated for task) ( <b>± 10 months</b> )	315
ACPE and school finalize and confirm dates for visit	Tuesday, August 29, 2023
School submits Self-Study Report, Invitation to Evaluate Fee Payable	Monday, September 4, 2023
If applicable, ACPE advises school to revise and resubmit Self-Study Report	Monday, September 18, 2023
If applicable, school submits revised Self-Study Report	Friday, September 29, 2023
Preliminary Review Team (ACPE) call to discuss application	Tuesday, October 17, 2023
ACPE International Commission vote to recommend authorization of on-site	Monday, November 13, 2023
ACPE Board vote to authorize on-site evaluation	Monday, December 11, 2023
Finalize visit planning and arrangements (days)	53
First day of on-site visit (Provisional Date -ACPE has a 6-week window to conduct visits) Fee Payable	Friday, February 2, 2024
Last day of on-site visit (Provisional Date -ACPE has a 6-week window to conduct visits)	Monday, February 5, 2024
ACPE finalizes and submits Evaluation Team Report to School & University	Monday, March 11, 2024
School submits supplementary/update information (optional)	Friday, April 26, 2024
International Commission Meeting (Certification recommendation)	Monday, May 20, 2024
School submits supplementary/update information (optional)	Thursday, May 30, 2024
Board Meeting (Certification decision) Fee Payable (50% Annual Fee)	Wednesday, June 19, 2024