

**Focused Visit Report for the
Professional Program Leading to the
[name of degree] Degree**

[date of report]

[Name of University]

[Name of School/College/Faculty]

[City/Town]

[Country]

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1. General Update and Notable Changes Since the Last Evaluation Visit or Interim Report

Provide a brief general update on the Program, School/College/Faculty and University, mainly mentioning any notable developments that are not covered by the monitoring requests. This should address any changes in accreditation status of the Faculty (program) and/or University by the country's national accreditation body and/or any other accreditation or authorization that applies to the degree program and/or University.

2. Quality Criteria with Monitoring Requests in the Board's Most Recent Action

Note: For each criterion for which monitoring is requested, use the following format:

[Criterion Number]: [Criterion Name]

Briefly Summarize the Concerns Identified in the Evaluation Team Report and/or Action and Recommendations

[Note: Re-reading and then summarizing the Board's and/or Team's concerns helps to ensure that your response specifically addresses the request and concerns.]

Request:

*[Copy and paste the request exactly from the ACPE document. **Use bold text.**]*

Faculty's Response:

[refer to Written Report Guidelines for guidance on length and required detail.]

Additional Comments on the Criterion: *(if applicable; optional)*

Supporting Evidence:

(If applicable, refer to appendix/appendices where supporting evidence is provided.)

3. General Updates – For Two-Year Focused Evaluation Visits

*For programs with a Two-Year Focused Evaluation visit, provide a **brief update** for any significant changes in relation to each Quality Criterion. Where relevant, provide the Quality Criterion and a description of the change in relation to the expectations outlined in that Criterion. In instances where there have been no changes, please list the Quality Criterion and indicate that there have been no changes since the initial comprehensive evaluation.*

4. Appendices