



Continuing Pharmacy Education Provider e-Update

Greetings ACPE-accredited providers!

I hope you and your families are well during this pandemic of COVID-19. Our thoughts and prayers are with you all.

ACPE would like to share a few updates from our recent Commission and Board meetings.

1. COVID-19 Resources and Waived Provider Web Tool Policies
2. New ACPE CPE Commission Members
3. New/Updated Policies
4. Inform Your Learners: CPD Platform
5. ACPE CPE Commendation Criteria for ACPE-Accredited Providers
6. CPE Administrator Educational Opportunities including Updated CPE Webinars!
7. Be an ACPE Field Reviewer!

For a short-cut to the previous versions of the CPE Provider e-Update, please [click here](#).

1. COVID-19 Resources and Waived Provider Web Tool Policies

ACPE is closely monitoring the information emerging regarding the spread and scale of the COVID-19 virus and its potential impact on ACPE accredited and ACPE certified pharmacy degree programs and students, accredited continuing pharmacy education providers, and accredited technician education and training programs.

With regard to continuing pharmacy education, if providers need to repurpose and/or add different formats of the CE activities due to cancellations, ACPE is waiving the policy of submission of CPE activities in the Provider Web Tool 14 days prior to the initial release date until further notice. As a friendly reminder, ACPE defines live CE as “Live interaction between the speaker and audience.” In addition, many providers would like to plan and conduct CE activities related to the coronavirus and are requesting to submit these activities in ACPE’s Provider Web Tool within 14 days of the release date. ACPE will waive this policy to accommodate the urgency of education related to the coronavirus. We have added Coronavirus and COVID-19 as available keywords to consider. Other keywords, if applicable, that may be used are Infectious Disease, Viral Infections, Antivirals.

A list of coronavirus-related content available for pharmacists and pharmacy technicians can be found [here](#).

2. New ACPE CPE Commission Members

ACPE has made four new appointments to the CPE Commission. The CPE Commission is responsible for recommending policies and procedures for the ACPE CPE Provider Accreditation program, assisting in strategic planning, contributing to the planning of ACPE's CPE conferences, reviewing ACPE-accredited providers' comprehensive reports, and recommending accreditation actions to the ACPE Board of Directors. Peter J. Hughes and Barbara Ellen Maguire Vick will join the Commission through December 31, 2022.

- **Peter J. (P.J.) Hughes, PharmD, MEd, BCPS** is an Associate Professor of Pharmacy Practice and Director of Faculty Success and Continuing Professional Development for Samford University in Birmingham, Alabama. He has also served as Director of Continuing Pharmacy Education and Director of Pharmacy Technician Education for the Samford University McWhorter School of Pharmacy. Dr. Hughes is a past chair of the American Association of Colleges of Pharmacy Continuing Professional Development Section. Dr. Hughes received his Bachelor of Science degree from the University of Alabama and his Doctor of Pharmacy and Master of Science in Education degrees from Samford University.
- **Barbara Ellen Maguire Vick, JD, PharmD, BCSCP** attended the University of Texas at Austin where she graduated with a degree in art history in 1995. Ellen then spent time in Boston and Memphis before moving to Athens, Georgia where she earned a law degree from the University of Georgia, School of Law in 2003. Realizing that she wanted to become more deeply involved in health care, Ellen matriculated at the Eshelman School of Pharmacy at the University of North Carolina at Chapel Hill where she earned a PharmD degree. After graduating from pharmacy school, Ellen worked as an operating room pharmacist at Duke University Hospital and a clinical oncology pharmacist for Biologics specialty pharmacy in Cary, North Carolina before joining the North Carolina Board of Pharmacy as its Associate Executive Director. Ellen is a board certified sterile compounding pharmacist. Ellen serves as an adjunct professor of Pharmacy Law and Ethics at High Point University's Fred Wilson School of Pharmacy.

The ACPE Board approved expansion of the Commission to include two new members with experience in Continuing Professional Development (CPD). Additional duties of the CPD members will involve promoting and facilitating research, analysis and scholarship around CPE/CPD; advising on CPD marketing strategies and public relations; providing feedback and/or assistance with CPD-related initiatives; and assisting in policy development as needed. The two Commissioners whose term will be through December 31, 2022 are:

- **Nicholas Lehman, PharmD, BCACP**, is an Associate Professor of Pharmacy Practice at Drake University College of Pharmacy and Health Sciences. He also serves as a clinical pharmacist at the UnityPoint West Des Moines Internal Medicine and Family Medicine Clinics and as an Adjunct Clinical Professor at the University of Iowa Carver College of Medicine. Dr. Lehman received his Doctorate of Pharmacy from The University of Iowa in 2003. He completed a Primary Care Pharmacy Practice Residency at the Iowa City VA Medical Center in 2004, and joined the faculty at Drake in 2010. Dr. Lehman obtained

Board Certification in Ambulatory Care Pharmacy in 2012, and is an active member of the American Pharmacists Association and the Iowa Pharmacy Association. Dr. Lehman's current practice and research interests include anticoagulation therapy, diabetes, transitions of care and immunizations.

- **Diane Yoon, EdD**, is the Associate Director for the Office of Continuing Professional Development (CPD) at the University of Southern California (USC) School of Pharmacy. She serves as the ACPE administrator and manages daily operations for the CPD office. In her role, she also works with USC School of Pharmacy faculty to develop programs that are tailored to the lifelong learning and advanced practice needs of pharmacists. Dr. Yoon received her Ed.D. in Higher Education Administration from USC, her Master's degree in Student Affairs Leadership from CSU Sacramento and her bachelor's degree in psychology from USC. She has spent over 15 years working in higher education specifically in the areas of curriculum development, evaluation and research, and professional development.

Marie A. Chisholm-Burns, PharmD, MPH, MBA, FCCP, FASHP, was re-appointed as the ACPE Board Liaison to the CPE Commission. Dr. Chisholm-Burns is the Dean at the University of Tennessee Health Science Center College of Pharmacy and Professor of Surgery in the College of Medicine. **Barbara Jolly, RPh, MPA** will serve as Chair of the CPE Commission and **JoAnn Francis, B.S. Pharm., MBA., CHCP, Director, Educational Services Division, ASHP**, was elected Vice Chair of the CPE Commission. ACPE would like to recognize and congratulate outgoing members **Joe Fontenot and Tracy Hunter** for their professional contributions to the objectives of the CPE Commission.

A listing of all the CPE Commissioners may be found [here](#).

3. New/Updated Policies

New Topic Designator -08

As of **January 1, 2020**, ACPE-accredited providers will have the ability to assign a topic designator (08) for pain management/opioid CE activities as follows:

Pain Management/Opioids: Covers all activities that address any component regarding the treatment and management of pain, including the prescribing, distribution and use of opioid medications, and/or the risks, symptoms, and treatment of opioid misuse/addiction.

CPE Provider Contact Person Policy

Providers are required to indicate two unique individuals to serve in the role of CPE administrator and secondary contact. The CPE Administrator serves as the primary point of contact with administrative authority as defined per CPE Policies and Procedures. The secondary contact (e.g. supervisor, Board officer, committee member) serves as an alternate point of contact and must be affiliated with the Provider organization. Contact information for both individuals is to be listed in the Provider Web Tool. Providers are responsible for ensuring accuracy of information and making changes as necessary via the Provider Verification Form.

Use of Residents and/or Students as Faculty for CPE Activities

If residents **and/or students** are selected as faculty for a CPE activity, the provider should ensure a qualified preceptor mentors the resident and/or student during development of the activity. Guidance should address the expectations of adult learning principles as outlined in the ACPE Standards for Continuing Pharmacy Education including identification of an educational gap; development of measurable learning objectives; inclusion of independent, balanced, and evidence-based content; use of active learning techniques; and incorporation of learning assessment methods.

Joint Providership

ACPE accredited providers may collaborate on content development with ACPE and/or non-ACPE accredited providers. When they enter in this relationship it is called Joint Providership. ACPE expects all CPE activities to be in compliance with the Accreditation Standards for Continuing Pharmacy Education and the ACPE Policies and Procedures. It is the accredited provider's responsibility to demonstrate to ACPE compliance through written documentation. The ACPE Commission updated the [Joint Providership Fact Sheet](#) to assist organization in their Joint Providership relationships by including guidance related to what can be included as CE content.

CPE Activities Related to Compounding

The ACPE CPE Commission and Board developed [Guidance for ACPE-Accredited Providers Regarding CPE Activities related to Compounding - Frequently Asked Questions](#). This document will discuss responsibilities of an accredited provider when creating a CPE activity related to compounding.

4. Inform Your Learners: CPD Platform

Continuing Professional Development (CPD) is an approach to lifelong learning that will help pharmacists and pharmacy technicians to manage their own learning and growth as a pharmacy professional based on their specific needs. It involves actively participating in formal and informal learning activities. The focus of CPD is on the results – the real world benefits of learning and development.

In April 2018, the National Association of Boards of Pharmacy® (NABP®) launched the CPE Monitor® plus plan for pharmacists. The plus plan allows those who pay the annual subscription fee to access expanded features for CPE Monitor. Developed in partnership with the Accreditation Council for Pharmacy Education (ACPE), the upgraded features of the plus plan provide pharmacists with even more information to keep track of continuing pharmacy education (CPE) requirements and deadlines necessary to maintain their licenses. It also enables licensees to upload and apply non-ACPE-accredited CPE courses and certificates or relevant state licenses; receive notifications when CPE cycle deadlines are approaching; and generate reports of CPE activity using a custom data range or the current CPE cycle of the relevant license, and provides access to ACPE's CPD Platform.

ACPE has developed a 1-page document, [My CPD](#), that you may distribute to your learners for them to explore and begin managing and documenting their growth as a pharmacy professional. In addition, [My CPD](#) may be managed on your desktop and/or your mobile application! Guidance to assist you may be found [here](#).

For further information or guidance please contact Jennifer Baumgartner via cpd@acpe-accredit.org

5. ACPE CPE Commendation Criteria for ACPE-Accredited Providers

Receiving ACPE accredited status provides recognition that a provider is meeting minimum expectations towards the provision of quality continuing education. Within ACPE's continuing pharmacy education accreditation process providers must demonstrate compliance with 11 standards representing four sections including: 1) content; 2) delivery; 3) learning assessment; and 4) evaluation. Beginning January 1, 2021, accredited CPE providers have the option to demonstrate that they surpass the minimum requirements of accreditation by applying for commendation. It is ACPE's expectations that providers applying for commendation will outline within their mission and vision the desire to advance practice, knowledge and skills of their learners and the profession. ACPE's goal is to encourage and reward accredited CPE providers for implementing best practices in pedagogy and assessment and for focusing on generating meaningful outcomes for learners.

ACPE is using a menu approach for recognition of Accreditation with Commendation in an effort to promote flexibility, reflect the diversity of accredited providers and offer a pathway for all providers to pursue Accreditation with Commendation. The Menu of Criteria for Accreditation with Commendation can be used by any ACPE-accredited provider applying for Accreditation with Commendation. The Commendation criteria, rubric, and the process to pursue Accreditation with Commendation will be distributed soon. Stay tuned!

6. CPE Administrator Educational Opportunities including Updated CPE Webinars!

Updated CPE Administrator Webinars

ACPE is pleased to offer UPDATED on-demand webinars on the following standards:

- [Standard 1 – Achievement of Mission and Goals – \\$50](#)
- [Standard 2 – Gap Analysis – \\$50](#)
- [Standards 3 and 4 – Continuing Pharmacy Education Activities and Objectives – \\$50](#)
- [Standards 6, 7 and 8 – Delivery of CPE Activities – \\$50](#)
- [Standards 9 and 10 – Assessment of Learning and Assessment Feedback – \\$50](#)

- [Standard 11 – Evaluation of CPE Activities – \\$50](#)

The webinar fees may be purchased by credit card. All webinar fees are non-refundable.

ACPE CPE Provider Conference

Last year's comeback was a success so we are continuing the CPE Conference. ACPE CE staff are planning "ACPE CPE 2020 Conference: Commitment to Excellence" to take place **September 29-30, 2020 at ACPE in Chicago!**

The conference will feature ACPE's New Commendation Pathway for ACPE-Accredited CPE Providers. In addition, you will have an opportunity to be informed of ACPE Updates and to discuss and share approaches to advance CE and CPD through engagement with peer providers. We are planning to have workshops to choose from that will stimulate discussion, enhance your CPE program, and meet the needs of pharmacist and pharmacy technician learners. Further details coming soon!

Alliance 2021 Annual Conference

The Alliance is now accepting abstract proposals and abstract reviewer applications for the Alliance 2021 Annual Conference, taking place January 13-16, 2021 in Orlando, FL. Submit a proposal to demonstrate your knowledge and skills that will assist conference attendees design, develop, deliver, and manage continuing education professional development. Submit your abstract here [here](#) by **Wednesday, May 6, 2020!**

7. Be an ACPE Field Reviewer!

In the past years, ACPE's success in ensuring quality continuing pharmacy education has come in part due to the support of the CE community at large. Are you interested in participating in the continuing education provider evaluation process by engaging as a field reviewer? If interested, please complete the [CPE Field Reviewer Interest Form](#).

Being a field reviewer entails review of a CE Provider's written self-assessment report and participating in a two hour conference call with a provider and CPE Commission member. Field reviewers will be trained via a conference call or web-cast. ACPE is looking for field reviewers for both the spring and fall cycles.

If you have questions or are in need of additional information, please feel free to contact ACPE staff at 312-664-3575 or ceinfo@acpe-accredit.org.